

Advanced Maintenance Technician Application Checklist

Financial Aid:

Have you applied for Financial Aid?

- Applied and received a FAFSA PIN Number (both ___ student and ___ guardian)
- Filed necessary Income Tax forms with the IRS
- Completed the FASFA Application
- Compiled and submitted tax forms
- Responded to ALL Financial Aid correspondence
- Fulfilled your TN Promise commitments
- Attended all TN Promise meetings
- Completed the 8 hours of community service for TN Promise
- Submitted all required documents to TN Promise by the deadline

Jackson State Community College Application for Admission:

Have you completed the admission requirements for Jackson State Community College?

- Completed and submitted the JSCC Application for Admission with applicable documents
- Hepatitis waiver (under 18 years of age only)**
- Provided all official transcript to JSCC Admissions Services Office
- Confirmed JSCC Admissions Services Office has my official ACT/SAT scores
- I have provided a copy of my state ID to the admissions office
- I have registered for Selective Service (if applicable)

AMT Application:

Have fulfilled the application requirements for the AMT program?

- Scored a 19 or higher on the ACT Math sub-section (450 SAT)
- Or
- Taken the appropriate 'placement test' at JSCC
- Accepted to JSCC
- Completed and submitted the Engineering Systems Technology: Advanced Maintenance Technician Co-Op Application and essay by the deadline (see website for date)
- An interview has been scheduled with consortium members

AMT Admission:

Are you ready to get started?

- I am college ready in Math, Reading and English or
- I am not college ready in all academic areas, however I have a plan to be ready by July.

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- Received the date for orientation at JSCC _____
 - Attended JSCC/AMT orientation
 - Registered for classes at JSCC
 - Paid tuition and other fees
 - Familiarized myself with JSCC Campus and class schedule
 - Confirmed classes
 - Purchased books and supplies
 - Passed all employment screening tests, i.e. drug screen, physical, back ground check
 - Attended employer orientation and safety class (if applicable)
 - Obtained all necessary materials and equipment to do my job