

Jackson State Community College Foundation
Board of Trustees

Meeting Minutes

Tuesday, May 16, 2017, 8:30 a.m. – Foundation Board Room/ Student Union

The Jackson State Community College Foundation Board of Trustees met on Tuesday, May 16, 2017 in the Foundation Board Room in the Student Union Building at Jackson State Community College.

The following were present: Chairman Cary Vaughn, Dr. Tony Emison, Mr. John Roundtree, Mr. Chris Allison, Treasurer Horace Chase, Mr. Jeff Lewis, Mr. Richard Ayers, Mr. Brian Gann, Dr. Larry Bailey, Dr. Bobby Smith, Mr. Tony Rafolowski, Mr. Dillon Tripp, Mr. Paul Phelan, Dr. Walter Nelms, and Mrs. Dee Henderson.

Those unavailable to attend: Mr. Jim Ayers, Mr. Bobby Dyer, Mr. Floyd Flippin, Mr. Lamont Nelson and Mr. Reggie Smith. Dr. Allana Hamilton Mr. Jim Crone, Mrs. Beth Murley, Mr. Randy McKinnon, Ms. Neta McKnight, Senator Ed Jackson.

Call to Order

Chairman Cary Vaughn called the meeting to order at 8:35 a.m.

Welcome and Introductions

Chairman Vaughn welcomed all in attendance. New members, Mr. Dillon Tripp, Pro-Tech Council Chair, and Mr. Tony Rafolowski, Faculty Council Chair, were introduced to the Board.

Approvals

Copies of the May 16, 2017 agenda and minutes from the March 21, 2017 meeting were presented for approval. Mrs. Dee Henderson requested the addition of item “D. Adjournment” be added to the agenda. With no further questions or corrections, **Mr. Paul Phelan made the motion to approve the agenda with the addition of item D and minutes as presented. Mr. Chris Allison provided a second. There was no discussion; the motion passed.**

Finance & Investment Reports

Copies of the March 2017 Income Statement and Balance Sheet were presented to the Board by Treasurer Horace Chase. Treasurer Chase noted Mrs. Henderson’s director’s report will provide more detailed and up-to-date figures for the 2017 Foundation Scholarship Banquet; the Balance Sheet and Income Statement are for a period ending prior to the actual date of the banquet (April 2017).

With no questions, ***a motion to accept the March 2017 Income Statement and Balance Sheet was made by Mr. John Rountree; a second was provided by Mr. Pat Riley. There were no opposed; the motion passed.***

Director’s Report

Mrs. Dee Henderson thanked everyone for coming to the meeting.

Copies of the banquet summary and detailed spending were presented to the Board for review. Total revenue to-date for the 2017 Foundation Scholarship Banquet is \$48,735.00 and total expenses are \$75,150.39 for a net income of -\$26,415.39. Discussion was had over the benefit of an event of this size within immediate community and JSCC service area and the overall “good press” and positive image that the college has received as a result. Drs. Bailey and

Smith stated the benefits to the college were far greater than the \$26k expense invested in the event. They cited increased community and business relations and the positive image given of JSCC.

Discussion continued on recommended improvements on the planning and implementation process of any future banquets. Recommendations included the formation in the summer of 2017 of a banquet subcommittee for the selection of the next keynote speaker and a September 2017 deadline to secure sponsorship of the speaker cost.

Mrs. Henderson asked that Board members review information that has been presented and plan to participate in an email vote via email within the next two weeks. Dr. Walter Nelms recommended that the Board vote during this meeting and made a motion that the Foundation continue to host an annual scholarship banquet in 2018.

Recommendations to the motions were made in regard to commitment to a timeline, securing sponsorships and how, and the formation of the subcommittee. The motion should be more specific to these items and contingent on their completion.

Dr. Nelms' motioned to: Proceed with the planning of the 2018 scholarship banquet pending written securement of an underwriter(s) for the cost of the speaker with a September 12, 2017 deadline. Mr. John Rountree provided a second. There were no opposed; the motion passed.

Mrs. Henderson reminded the Board of the Regents Award for Philanthropy to be presented to West Tennessee Healthcare at the Jackson Madison County General Hospital dining area at 2 p.m. tomorrow (May 17). All board members have been send invitations and are encouraged to attend.

Invitations of the Open House for the Health Sciences Building/naming ceremony will be sent out this summer by the President's office.

A summer 2017 retreat for board members is currently being planned. It would be a half day meeting held on campus. Mr. Frank McMeen has agreed to speak. Other speakers would include Treasurer Chase regarding investments and Foundation funds, Mr. Brian Gann would speak on the Governor's initiatives such as TN Reconnect and financial aid, and Dr. Bobby Smith. An email with the dates will be send via email pending speaker availability.

There was no further discussion.

Vice President Reports:

Student Success and Institutional Effectiveness

Dr. Bobby Smith thanked the new council chairs for their attendance. Dr. Smith also thanked the Board members for their support of the college through their financial stewardship.

The 50th year celebration week has been scheduled for September 11-14, 2017. More information will be publicized over the summer.

There were no questions.

Academic Affairs:

Dr. Larry Bailey updated the board.

The Paris, TN location and efforts are progressing. The 2017 Foundation Scholarship Banquet had a large presence from Paris not only because of speaker, but in appreciation of the JSCC location in their area.

The Respiratory Care program will receive a summer visit from the national accrediting body. The program will begin admitting students in the spring of 2018. Cathy Garner is leading the program and interviews will be conducted over next several weeks for faculty to teach these classes.

TBR has approved an A.A.S. in Criminal Justice. It has been submitted for S.A.C.S (Southern Association of Colleges and Schools) accreditation. This program has been requested by local law enforcement agencies. Credit will be awarded for experience.

JSCC is in the process of hiring a large number of faculty. We have four new cyber security instructors for our nationally known program.

Chairman Vaughn requested the headcount at each of the off campus centers. Dr. Bailey responded that the Lexington Center is the largest with 350 for the fall 2016 semester. Mr. Brian Gann responded: Savannah 250; Humboldt 100; Lexington 350. These figures include dual enrolled students.

Dr. Bailey added that JSCC has been working with the TCAT (Tennessee College of Applied Technology) to use the JSCC Humboldt Center as a location for their Surgical Technology program. This discussion is ongoing.

There were no questions.

Student Services:

Mr. Brian Gann thanked the Board for all they do. He then updated the Board on enrollment; summer 2017 headcount is up 2.5%; while FTE is up 7.5%. Fall 2017 enrollment is currently down but we know it is due to the timing/requirements of programs like TN Promise. However, applications are up 8% and accepted applicants are up 5% from this time last year.

These are all good signs. There have been several staffing adjustments, new hires, and process changes.

The May graduation commencement included 533 associate degrees and approximately 200 certificates; there is some overlap in these figures. This was the largest award of associate degrees on record.

The TN Reconnect program has been [state] Senate approved and awaiting the governor's signature. More information and data will be available and presented at the Retreat.

A new pilot program for fall 2017 is TN Promise for adults over the age of 24 who want to come back and obtain a degree. Those interested should contact JSCC Student Services; Student Services will determine eligibility.

The "pop" that it is free college is a misnomer; these programs typically cover tuition and fees but rarely books and other school related expenses. Many students have costs for college that go beyond tuition and fees. That is why the work of the Foundation Board of Trustees is so important.

There were no questions.

Mrs. Dee Henderson presented Chairman Vaughn with an award for his service as chair. Mr. Jeff Lewis officially became the new chair and was introduced.

Chairman Vaughn reminded Board members the next meeting would be September 12.
Retreat dates would be forthcoming via email.

With no further discussion, the meeting adjourned at 10:03 a.m.

Respectfully submitted by Lisa Kincaid
Institutional Advancement
May 16, 2017